

YOUTH SAFETY AND WELFARE POLICY

TRINITY CHRISTIAN REFORMED CHURCH

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Introduction

As a church, we believe that the spiritual, emotional, and physical well-being of children is vital. Therefore, it is our intent to ensure that any church activities involving children are consistent with the teachings and example of our Lord Jesus Christ and with the Christian tradition of nurturing all children involved in our ministries.

It is increasingly important as a church to do all within our power to ensure parents that they can entrust their children to us knowing that they will be protected from any form of abuse. Parents today are concerned about the growing incidents of abuse and want to do everything possible to protect their children. The following policy is designed to make certain that we as a church have wise and carefully thought-out policies in place to guide all those in youth ministries and child care.

The primary purpose of this policy is to promote the safety and well-being of children and youth by providing a policy for all staff and volunteers involved in children and youth ministries at Trinity Christian Reformed Church. The leaders of Trinity Christian Reformed Church request the cooperation of the members of our church who must abide by the rules of this policy. When selected by the church, members have an opportunity to serve and they should err on the side of caution and good judgment when making decisions involving the well-being of children and youth.

DEFINITIONS OF IMPORTANT TERMS

Adult:

A person at least 18 years of age.

Appropriate Conduct:

Conduct that one could reasonably assume would be acceptable and permissible by the child's parent or guardian and the Council of the congregation.

Child:

A person under 18 years of age.

Child Abuse:

Harm or threatened harm to a child's health or welfare which occurs through non-accidental physical or mental injury; sexual abuse, sexual molestation, sexual exploitation; disseminating, exhibiting, or displaying sexually explicit material to children.

Sexual Abuse:

Engaging in any sexual contact with a child; the sexual exploitation or molestation of any person, and/or disseminating, exhibiting or displaying sexually explicit materials regardless of whether such conduct is with or without the knowledge or consent of the other person. Sexual abuse may be violent or non-violent. It includes sexual behaviors involving touching, such as fondling, as well as penetration, intercourse and rape. It also includes sexual behavior that does not include touching, such as sexually suggestive comments, obscene phone calls, exhibitionism, displaying pornographic materials, and allowing children to witness sexual activity.

Staff Member:

Any person serving in an official paid capacity whether pastoral, administrative or supportive including but not limited to the Pastor, Director of Youth, Secretary and Custodian.

Volunteer Program Leaders:

Persons providing leadership in any of Trinity's ministries including but not limited to nursery helpers, Sunday school teachers, youth leaders and transportation providers.

Prerequisites for Those Desiring To Work with Minors

All individuals seeking a primary or secondary ministry position must meet the following requirements.

- *P Primary Ministry Positions are adults 18 years of age or older. The person holding the primary leadership position is considered the primary leader who will be held responsible and is in charge of the ministry on a particular day or for a particular activity.**
- *S Secondary Ministry Positions can be either Adults or responsible minors 13 years of age or older. The person or persons holding the secondary leadership position are considered to be helpers or assistants to the primary leader on a particular day or for a particular activity. Minimum age requirements for Nursery volunteers, Sunday School helpers and Vacation Bible School will be decided by those specific ministries.**

P and S **Six-Month Rule** – All workers must **regularly attend** Trinity Christian Reformed Church for at least six months before working in the ministry of minors. This rule may be waived for employees. Exceptions will be considered in certain cases dependent upon Council approval.

P and S **Release Authorization Form** – All ministry workers must complete and sign a Release Authorization Form. Trinity Christian Reformed Church **may require** a criminal background check and a registry check for applicants desiring to work in ministry to minors. **All full-time paid employees, and other individuals at Council's discretion, shall be subject to a** criminal background check.

P and S **Completion of Application** – All **full-time paid** ministry workers must complete and sign an application form.

P (full-time paid positions) and S (discretionary) **References** – After obtaining the applicant's permission, church leaders (hereinafter "Pastor, Elders and Deacons") will contact references. Persons asked to provide references may be suggested by applicants or selected by church leaders. The church may contact current and former employers, former ministers, and persons who have supervised applicants in church work previously. **Council may, in its discretion, require a reference check for volunteers or individuals employed part-time.**

P (full-time paid positions) **Interview** – All ministry workers must be interviewed by at least two church leaders to determine their suitability for ministry with minors. Information from this interview will not be released to unauthorized persons.

P and S **Signatures on Guidelines** – All applicants must agree by signature that they understand the guidelines pertaining to their positions and that they agree to abide by the established rules and procedures. This requirement will be met by having applicants sign the printed "Guidelines" forms that are appropriate to their position. Staff members or volunteers who work with several ministry areas should sign the appropriate form for each ministry area.

Rules of Conduct for All Workers Participating in Ministry with Minors

The following rules (when applicable) are to be observed by all individuals working in ministry involving minors.

Appearance of Misconduct – Workers must avoid even the appearance of misconduct. This is needed in order to maintain parental confidence and avoid mistaken allegations.

Confidentiality – Workers must report to the appropriate ministry leader, pastor or Elder if a minor discusses harming him/herself or others (examples: suicide, eating disorders, drug or alcohol abuse ...), committing a crime, or being abused. Questions about such cases or other issues of confidentiality must be discussed promptly with the ministry leader. Any serious issues discussed in confidence should be reviewed with the Pastor or an Elder, who will also protect the confidential nature of the discussion.

Dating or Sexual Involvement – No adult youth worker is to date a youth or be romantically or sexually involved with a youth. Any adult with prior incidents of sexual misconduct may not be a youth worker or serve in any capacity of youth ministry at Trinity Christian Reformed Church. **There are no exceptions to this rule.**

Discipline – (hitting or spanking) and other forms of punishment involving physical force or pain are never appropriate in Trinity Church activities. This rule holds true even if parents have suggested, or given permission for, corporal punishment. Nursery workers must consult a nursery leader or any Council member; and Sunday school workers must consult the head of Sunday school or any Council member if they need help with discipline techniques.

Disobeying Rules - Workers who disobey these rules may be reassigned or relieved from the ministry duty at the sole discretion of the Council.

***Gifts Guideline – See Appendix**

Permission Slips – All church-related, off-site activities involving minors will require a signed permission slip, 'Release and Waiver to Participate in a Service Project/Retreat' from parents/guardians and a Trinity Church Medical Release form on file.

***Individual Counseling –** When individual counseling sessions are necessary, notify another adult of the location and whom you are meeting. Counseling will be done in a public place where private conversations are possible but occur in full view of others. Female adults will counsel female children/youth and male adults will counsel male children/youth. **See Appendix**

Long-term counseling – After three individual sessions the Pastor and Elders shall be notified and a team created to further counsel the individual.

Informal Contact (Independent of church activities) – Informal contact refers to phone calls, texts, e-mails, letters, or face-to-face contact between an adult worker/members and a youth that is not connected to official church activities. The church recognizes that informal contact between worker/members and youth frequently occurs. For example, workers or members may hire teens as babysitters for their own children. However, workers or members must seek permission of parents before having informal contact with their child. The worker or member will clearly let the parent know the nature of the contact and that it is not part of a church activity. **Parents are responsible for monitoring this informal contact.**

Open Door Rule – All youth events will be open door. This means that workers, parents, and church members have a right to observe any youth activity.

Overnight Activities – At least two adults will supervise overnight activities. If the participants are male and female, then male and female chaperons will be present. It is never appropriate for an adult chaperon who is not a family member to share a bed with a youth. Males and females attending events will not share the same sleeping quarters and should have access to separate bathroom facilities.

Reporting – See pages 10-12 for steps on reporting abuse.

Team Leadership – For field trips at least one youth worker must be the same gender as the children on the activity. If boys and girls are participating, then adults of both genders must be present.

One-on-One – At no time will any helper, volunteer, teacher, counselor, or youth leader, take a child to another part of the church alone. If the need arises to talk with a child one-on-one, this is to be done in an environment in which others are around in the area and not alone in an isolated area.

Touching Policy – **1.** Hugging and other forms of appropriate physical affection between workers and children are important for a child's development and are generally suitable in our church setting. **2.** Physical affection must be appropriate to the age of the child or youth. (For example, it is generally appropriate for a four-year-old to sit in a nursery worker's lap and give a kiss on the cheek, but it is not appropriate for a teenager and youth leader to behave this way.) **3.** Touching must be a response to the child's need for comforting, encouragement, or affection. It must not be based upon the adult's emotional need. **4.** A child's preference not to be touched should be respected. Do not force affection upon a reluctant child. **5.** Church workers are responsible to protect children under their supervision from inappropriate touching by others.

Training – Trinity Church will provide ongoing training to workers participating in ministry to minors. This training will cover in greater detail the comprehensive Child Protection Policy as well as areas such as abuse indicators, response procedures, and so forth.

Transportation To and From Meetings – Transportation to and from meetings is not part of church or youth group activities. Parents are responsible for providing or arranging for this transportation. Parents are discouraged from asking leaders to transport children. However, if a leader does transport a child at the parent's request, this should be recognized as informal contact (not a part of church activities), and the guidelines for informal contact should be followed (see **Informal Contact** section).

Youth Supervising Youth – Minors may help adults lead youth activities only under the direct leadership of adults. A minor may not be used to meet the team leadership or individual counseling rules discussed above.

Specific Rules for Specific Ministries

CLASSROOM SUPERVISION RULES

(Sunday School)

All persons desiring to serve as a Sunday school teacher need to meet the ministry prerequisites and abide by the rules of conduct listed above.

- One adult teacher must be in every classroom/choir.
- All classroom doors will have windows installed or doors will be left open, **unless two individuals are assigned to supervisor a classroom.**
- Parents will have an opportunity to meet their child's teacher. Instructions will be given to students and teachers (geared to all age groups).
- Anyone not following these rules must be reported to the Sunday school superintendent or to a church leader.

NURSERY RULES

All persons desiring to serve in the nursery need to meet the ministry prerequisites and abide by the rules of conduct listed above.

- All workers must sign in on the Nursery Attendant Log so a detailed record is kept of who served in the nursery on which dates and at what time.
- A minimum of two attendants (one must be 18 or older) will be assigned to each nursery at all times, **except one attendant may be assigned to supervise nursery services provided during the weekday.** A female/female or female/male combination; never a male/male.
- Only a parent(s) or approved guardian may pick up the child from nursery.
- No one may take a child from the nursery to **a private/secluded** part of the church at any time.
- All nursery doors will have windows installed or doors will be left open.
- Bathroom Procedures

The following rules are to be observed for the use of the bathroom by children. These rules are designed to protect both the children and those who work with them.

1. The bathroom use by toddlers will be monitored by an approved nursery attendant.
 2. While the child uses the bathroom, the attendant **will provide appropriate supervision.** If the child needs assistance, the attendant should enter the bathroom to assist the child and leave the door open until both child and volunteer exit.
 3. **If additional assistance is necessary, an adult** will be summoned to help attend nursery if a nursery attendant has to bring a toddler to the bathroom.
- Anyone not following these rules must be reported to the Nursery Coordinator or to a church leader.

CHILDREN'S WORSHIP

- Individuals under the age of 18 **are permitted to** lead children's worship.
- The children's worship service will be in close proximity to the nursery and the adult assigned to nursery will have direct supervision over the children's worship service.

YOUTH MINISTRY RULES

All persons desiring to serve in the Elementary, Middle School or High School Youth Ministries need to meet the ministry prerequisites and abide by the rules of conduct listed above.

- There shall be one primary leader **for each youth activity, but a male leader shall not supervise an all female activity and a female leader shall not supervise an all male activity.** All meeting room doors will have windows installed or doors will be left open.
- As a general rule, youth leaders will not meet one-on-one with a youth in a private secluded setting. Instead, such meetings will be conducted in a public setting where a private conversation can occur.
- **It is preferable that** youth leaders not meet one-on-one with a youth. **However**, in the event that a one-on-one meeting with a youth is necessary, then the youth leader must first notify the parent and a church leader of the meeting, including the student's name, date, time, place and purpose of the meeting. The parent must consent to the meeting. The church leader will conduct follow-up calls with the student and the youth leader for a progress report.
- A **youth leader** will remain at all youth ministry activities until the last student has left or been transported home.
- Anyone not following these rules must be reported to the Youth Director or to a church leader.
- **See Appendix**

Response Procedures for Abuse and Policy Violations

STEPS FOR REPORTING ABUSE

Whenever child abuse (physical or sexual) is known or suspected, steps must be taken to report abuse. Silence and uncertainty have often kept persons from reporting suspected abuse. Reporting suspected child abuse is always the right thing to do. It terminates the abuse when it is occurring and it removes suspicion when it is not occurring. When the following reporting steps are followed appropriately, no injustice is done to any part involved.

WHO IS REQUIRED TO REPORT? (MANDATORY REPORTING)

In Missouri ministers and other “persons with responsibility for the care of children” are mandatory reporters by law. Trinity Church extends that requirement to include all elders, deacons, paid staff and adult church volunteers providing services to our youth. The exception (by polity and the law) involves “privileged communication” made in your official capacity as an officer of the church (Pastor, Elders, Deacons). However, if an officer “reasonably believes that there is risk of future physical harm or abuse” the privilege does not apply.

WHEN ARE YOU REQUIRED TO REPORT?

An officer (pastor, elder, or deacon), employee or adult volunteer is required to report when he/she has reasonable cause to suspect that a child or adult who lacks mental capacity has been or may be subjected to abuse or neglect. Reasonable cause to suspect means a standard of reasonable suspicion, rather than conclusive proof. You are required to file a report when you observe a child, or adult who lacks mental capacity, being subjected to conditions or circumstances which would reasonably result in abuse or neglect.

Abuse is any physical injury, sexual abuse, or emotional abuse inflicted on a child other than by accidental means by those responsible for the child’s care, custody, and control.

Neglect is failure to provide, by those responsible for the care, custody, and control of the child, the proper or necessary support, education as required by law, nutrition or medical, surgical, or any other care as necessary for the child’s well-being.

TO WHOM DO YOU REPORT?

1. Call the Missouri Department of Social Services, Children’s Division Hotline at 1-800-392-3738. It is staffed 24 hours a day seven days a week. The operator will require the name of the child, the name of the parent(s), the name of the alleged abuser, and where the child can be located. You will also be asked if the child is in a life threatening situation now, how you know about the abuse/neglect, if you witnessed the abuse/neglect, and if there were other witnesses and how to contact them.
2. You shall also report the suspected abuse to the Pastor, Elder or Deacon.
3. If the suspected abuser is the pastor or youth ministry leader, you shall report the suspected abuse to an Elder or Deacon.

WHAT IF I'M NOT SURE IT'S ABUSE OR NEGLECT?

You can call the Missouri Department of Social Services, Children's Division office in your area. The number will be in the telephone book and is available from directory assistance. You can discuss your concerns anonymously and get advice about whether you should call the hotline. They can also advise you about how to help a family in crisis, which may prevent future abuse.

You are encouraged to contact a church leader (Pastor, Elder, Deacon) to discuss your concerns and seek guidance on how to proceed.

WHEN A VICTIM REPORTS ABUSE

The person hearing the initial report should follow these steps:

- **Listen supportively.**
- **Hear the victim out** – do not minimize or discount the allegation.
- **Do not judge** the allegation negatively or positively.
- **Ask basic questions** to clarify facts if needed, but do not try to investigate or verify the allegations of the report.
- **Note the pertinent details in writing** as soon as possible after hearing the report, but don't take notes when the victim is speaking. Give him or her your full attention.
- **Do not discuss the allegation** with anyone except those who have a need to know and are helping to respond.
- **Contact local law enforcement or social service.**

Police

Sheriff's Department

Child Abuse and Neglect

Call 911 in the case of an emergency

Call 772-1840 in the case of non-emergencies

Call (24 hours a day)

GENERAL REPORTING RULES

When responding to allegations of abuse, the church and its representatives will keep several key steps in mind:

1. All reports will be taken seriously.
2. Allegations will be handled with sensitivity for people's privacy and confidentiality.
3. The church will cooperate with law enforcement and social services.
4. The alleged victim will not be blamed.
5. The church will seek to provide support as appropriate for alleged victims, alleged offenders, and their families during this period of great stress.
6. The insurance carrier and a lawyer (if necessary) will be contacted as soon as possible.

STEPS FOR REPORTING VIOLATIONS OF YOUTH POLICY

Any person who observes violations of church youth policy or has reasonable suspicions of inappropriate activity is required to report these concerns to an appropriate church leader.

- Write brief notes to document specifically what you have observed – including time and date.
- Contact the program leader, youth pastor, or senior pastor as soon as possible. In a private conversation, the program senior pastor can help evaluate any suspicions.
- The program leader or pastor is responsible for any further response to the situation. He or she must document the report in the confidential files. Possible responses can range from reminding the worker about following guidelines to reporting the incident to law enforcement.

APPENDIX

The following are guidelines to the rules of conduct. We expect all leaders to follow these guidelines as closely as possible.

Gifts Guideline: Youth workers are generally discouraged from giving personal gifts or money to youth. When the giving of personal gifts is desired, the child/youth worker must first notify parents and the appropriate ministry leader. Gifts can easily be misinterpreted. Gifts given to groups of young people are appropriate, such as graduation presents or awards for participation.

Individual Counseling Guidelines: Team counseling is preferable whenever possible.

Youth Ministry Rules – When possible, leaders should not be with a student of the opposite sex anywhere alone.

**DECLARATION OF AGREEMENT AND UNDERSTANDING
OF
TRINITY CHRISTIAN REFORMED CHURCH

YOUTH SAFETY AND WELFARE POLICY**

I, _____, have read and understand Trinity Christian Reformed Church's Youth Safety and Welfare Policy. I agree to its regulations and mandates and will adhere to said policy. I realize that my services within the church can be suspended if an allegation of abuse is made. Additionally, I understand that I am a mandated reporter and will comply with my obligation to report suspected abuse as required under this policy. I understand and agree that all allegations of abuse will be reported by the church and its leaders to the appropriate child protective service authorities and local law enforcement authorities. My signature acknowledges my understanding and agreement to adhere to this policy.

Names typed/printed

Signature

Date

TRINITY CHRISTIAN REFORMED CHURCH

RELEASE AUTHORIZATION FORM

NAME: _____
ADDRESS: _____ HOME PHONE: _____
CITY: _____ STATE: _____ WORK PHONE: _____
DRIVER'S LICENSE #: _____

How long have you attended Trinity Christian Reformed Church? _____
Are you a member of Trinity Christian Reformed Church? YES _____ NO _____
Other ministry involvement: _____
Previous involvement in children's ministry: _____

Please briefly explain how you came into a personal relationship with Jesus Christ and what He means to you today:

In order to assure the health, safety, and security of our children, we must screen all volunteers. If any of the following situations apply to you, please check below so we may personally contact you to discuss your serving in the children's ministry. INFORMATION IN YOUR VOLUNTEER PROFILE WILL BE KEPT CONFIDENTIAL. Disclosure only related to ministry service, or as required by law.

_____ Arrest Record (convicted of any offense against the law – not minor traffic violations.)
_____ Child Abuse Offender

The information I have provided is correct to the best of my knowledge. I understand that my name will be submitted to the ministerial staff of Trinity Christian Reformed Church for the purpose of affirming any character and fitness for children's ministry. I agree to serve spiritually, with integrity, and will participate in training and discipline to enhance my ministry to children.

Signature: _____ Date: _____

If minor, parents need to co-sign: _____

APPLICATION FOR PRIMARY POSITION TO SERVE THE CHURCH YOUTH
[To be completed by full-time paid employees.]

Date: _____ Social Security #: _____

Name: _____
(Last) (First) (Middle)

Current Address: _____
(Street) (City, State) (Zip Code)

Permanent Address: _____
(Street) (City, State) (Zip Code)

Telephone Number: _____
(Home) (Work) (Other/Cell)

Email Address: _____

EXPERIENCE:

Experience Serving Church Youth: (List most recent first)

1. _____
(Dates: Month & Year) (Institution) (Street, City, State, Zip) (Title or Nature of Service)
2. _____
(Dates: Month & Year) (Institution) (Street, City, State, Zip) (Title or Nature of Service)
3. _____
(Dates: Month & Year) (Institution) (Street, City, State, Zip) (Title or Nature of Service)
4. _____
(Dates: Month & Year) (Institution) (Street, City, State, Zip) (Title or Nature of Service)

Please respond to the following questions:

- 1) Why are you interested in working with Trinity's youth?

- 2) What is your relationship with Jesus Christ?

REFERENCES:

Please identify a minimum of three individuals who are able to provide information regarding your prior experience working with youth and/or your character and personal relationship with Jesus Christ.

NAME	POSITION	ADDRESS	TELEPHONE
1) _____			

- 2) _____
- 3) _____
- 4) _____
- 5) _____

In order to be considered for a primary or secondary youth leader position, you must answer the following questions:

1. Have you ever resigned from a prior position without being asked, but under circumstances involving an investigation of your sexual contact with another person, of mishandling funds, or of criminal conduct resulting in a conviction or criminal penalty? _____ YES _____ NO
If YES, explain:

2. Have you (a) ever been convicted of a crime, other than a minor traffic offense; or (b) ever entered a plea of guilty or “non contest”, or (c) has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation, for any crime other than a minor traffic offense? _____ YES _____ NO
If YES, explain:

Applicant’s Acknowledgment and Agreement

I hereby acknowledge that the statements made herein are accurate and that I have not omitted any requested information.

I authorize Trinity Christian Reformed Church to make such investigations and inquiries as may be necessary in arriving at its decision to allow me to serve as a primary or secondary youth leader. I hereby release all persons from all liability in responding to inquiries in connection with my application.

In the event I am appointed to a primary or secondary youth leader position, I understand that false or misleading information given in my application or interview(s) or any omission of information may result in my removal from providing services to the church youth. I understand, also, that if I am appointed to a primary or secondary youth leader position that I am required to abide by all of the Church’s rules, regulations and policies.

I hereby grant authorization to check my employment history, including without limitation, conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that the recipient(s) of this application contacts in connection with my application to fully provide the recipient(s) of this application any information on the matters set forth above. I expressly waive in connection with any request for a provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the recipient(s) of this application, its agents and officials or against any provider of such information. I have read this authorization and release of claims, and I expressly agree to the terms set out herein.

Applicant’s Signature

Date

**RELEASE AND WAIVER TO PARTICIPATE IN
A SERVICE PROJECT/RETREAT**

I, the undersigned, on my own behalf and on behalf of _____ “the Child” have read, understand and agree to the following terms as a pre-condition of the Child participating in a service project & or retreat scheduled from _____ to _____
(date) (date)
at _____, referred to in this document as the “service project/retreat”
(location)

I release Trinity Christian Reformed Church and its Board of Directors (Elders/Deacons), officers, employees and agents (referred to collectively as the “Church”) and Tyler Humphrey (referred to as the “Service Coordinator”), in both their individual and official capacities, from, and not to hold such parties responsible for, any claims, demands, liabilities and causes of action arising out of, or connected to personal injury, illness, death or property damage resulting from any cause whatsoever.

I agree to release, indemnify and hold harmless the Church and Trip Coordinator from any damage resulting from events over which they exercise no control, such as, but not limited to, Acts of God, acts of war or terrorism or criminal activity.

I further agree to indemnify the Church and Trip Coordinator from any claims, liabilities, cost or expenses arising out of personal injuries or property damage caused or contributed to by the Child while participating in the service program.

I agree that the Trip Coordinator reserves the right to make changes to the service project/retreat for the safety, comfort or convenience of the members participating in the service project/retreat, in his sole discretion. The Trip Coordinator further reserves the right to refuse to accept or retain any person in the service project/retreat, either prior to departure or during the service project/retreat, for any misconduct. I understand that if the Child is removed from the service project/retreat for misconduct, I will bear the additional cost, if any, of making alternate travel arrangements, and will fully indemnify the Church and Trip Coordinator for any expenses incurred by them for such arrangements.

If the Child becomes ill or incapacitated, the Trip Coordinator may, standing in my place, take actions necessary for the Child’s safety and well-being, including securing medical treatment and transporting the Child home at my expense. I fully release the Trip Coordinator and the Church from any liability for any such actions as may be taken on my behalf.

This agreement will be governed by the laws of the State of Missouri. The terms of this agreement do not limit the immunities available to the Church and Trip Coordinator under Missouri and federal law.

I sign this document voluntarily with the intent to be legally bound by it. I have read this document and I understand its contents. (The signature of only one parent or guardian constitutes a representation that he or she is the sole parent or guardian of the Child.)

Signature of Parent or Guardian
(or the Child, if 18 years old or over)

Print Name

Date

Signature of Parent or Guardian

Print Name

Date

Medical Consent Form

In case of emergency, _____ has my
consent to authorize medical care for my child(ren) listed below:

Our family physician is: _____

His/her address is: _____

His/her telephone # is: _____

Our hospital preference is: _____

Allergies: _____

Contact me immediately at: _____

If unable to contact me, please call:

_____ @ _____
Name Telephone

_____ @ _____
Name Telephone

Signed by

Name: _____

Address: _____

Telephone: _____

Date: _____